**PLEASE NOTE!**

BLUE text is to highlight instructions only.

Remember to delete all BLUE text before sending your letter.

Parent’s Name

Parent’s Address

Parent’s Address

Parent’s Address

Parent’s Address

Date

Recipient Name

Recipient Address

Recipient Address

Recipient Address

Recipient Address

Dear Sir / Madam, [OR INSERT COUNCILLOR NAME or MSP NAME]

**I Choose Childminding**

As you will know, all three and four-year olds, and eligible two year-olds, are entitled to 1140 hours of funded Early Learning and Childcare (ELC) hours.In line with the provider-neutral nature of this national policy, in which funding is supposed to follow the child, I understand thatas a parent, I am entitled to choose which childcare provider delivers this.

I would like to use a childminding service to deliver my child’s entitlement to funded ELC hours in[INSERT LOCAL AUTHORITY AREA] as I have a preference for my child/ren to receive their childcare in a home setting. Childminding is a unique form of childcare, delivered in a home setting, with low adult to child ratios, strong continuity of care and which enables children of different ages to learn and play together. The flexibility and high-quality care provided suits my family’s needs and works better for us than other options. It is therefore very disappointing that, currently, [INSERT LOCAL AUTHORITY AREA] does not offer childminding as an option to deliver my family’s funded ELC entitlement, and I believe that this limits my parental choice.

As my local representative, could you please let me know why childminding isn’t presented as an option for my child’s funded ELC and how [LOCAL AUTHORITY AREA] plans to meet the needs of families like mine who have made an informed choice to use a childminder and who require this local, flexible high-quality childcare?

As a parent, I value the quality of childminding services in [INSERT LOCAL AUTHORITY AREA] and want my child to benefit from this form of childcare.

I assume that you will raise my concerns at committee level, and I look forward to your response.

Yours sincerely,

[insert Parent’s Signature]

[insert Parent’s Name]